



AMENDMENTS

Figure 5-2
1 October 2025



Section A: Administrative Data

NAME:	DOD:	GRADE:	DOR:	AOC:	BRANCH:
UIC:	POSN TITLE:	PARA/LIN:	POSITION #:	POSCO:	
DUTY STATUS:		PACKET COMPLETED BY:			
MDAY	AGR	TECH			
PACKET SUBMITTED TO OPM BY:				DATE	

Section B: These items will be reviewed in the system of record and verified by the Unit, Battalion, and Brigade for accuracy and eligibility.

REVIEWED ITEMS

COMMENTS/NOTES

INITIALS

NONE

Section C: These documents will be provided to G1 OPM after review at the Unit, Battalion and Brigade S1.

REQUIRED ITEMS

DOC:

COMMENTS/NOTES

INITIALS

FEDREC Order that Requires Correction

Original_0122E

Security Clearance Memo

Security

Statement of Understanding if clearance has not been awarded. CE date must be within 5 years.

Supporting Documentation

SupDocs

ex. ABCMR results, IPPS-A Order, DA Select Letter, 5074, DA Form 71, NGB 337, DD Form 597-4

All required documents will be labeled as Last Name_DOC and added to a PDF Portfolio for submission to OPM.

RESET